

Performing Arts Industry Relaunch Checklist

- We have recently reviewed BC's orders, notices, guidance, and information from the Public Health Office (PHO).
- We have recently reviewed WorkSafeBC's COVID-19 safety plan requirements and protocols related to our industry and created or revised our own plan based on up-to-date information and made it available on site and, if applicable, online (on our website).
- We have continued to monitor other resources such as BC Centre for Disease Control, our local health authority, and Actsafe (our industry health and safety association).

Assess

- We have identified various groups who may be affected by the virus causing COVID-19 and have consulted with worker safety representatives or the Joint Health and Safety Committee in this process and other processes.
- We have identified places where people may gather or cannot avoid being in close proximity.
- We have identified high-frequency or shared object touch points such as:

<input type="checkbox"/> Breakroom	<input type="checkbox"/> Washroom	<input type="checkbox"/> Elevators	<input type="checkbox"/> Doorknobs
<input type="checkbox"/> Light switches	<input type="checkbox"/> Wardrobe related	<input type="checkbox"/> Loading areas	<input type="checkbox"/> Shop equipment
<input type="checkbox"/> Booth (A/V)	<input type="checkbox"/> Renter specific	<input type="checkbox"/> Performer specific	<input type="checkbox"/> Others

Protocols, Policies, and Controls

- We have tried to eliminate the hazard, first, by moving the event outdoors, prohibiting entry for the ill and other legal reasons, providing remote work, establishing occupancy limits, providing minimum 2-meter distance for all on site, task scheduling, etc.
- Recognizing the hazard cannot be completely eliminated, we have also considered installing stanchions and markings to highlight distance requirements, checked our HVAC system and increased ventilation, installed barriers in frequent interaction areas, etc.
- Where possible, we also added further controls through developing policies, protocols, and rules specific to our venue/event and on-site groups as identified, provided hand and respiratory hygiene information/supplies, reviewed cleaning and sanitation practices.

- We have posted signage related to prohibition of entry, visitor entry checks, occupancy limits (based on assessment), handwashing, mask usage, people flow and restriction of access to areas identified.
- We are following legal requirements related to mask usage in our spaces and provide training related to donning, use, and disposal.
- We are prepared to cooperate with the PHO or their medical officers in an investigation where exposure to COVID-19 may have occurred at our planned events including collection, retention, disposal, and possible sharing of contact information for tracing purposes as legally required.

Communication and Training

- Our COVID-19 safety plan is endorsed by our top-level management and includes input from workers and other groups.
- We provide various training opportunities to different groups on site and have identified an internal point person for questions or contribution of ideas as they arise.
- We request COVID-19 safety plans from all external parties who wish to rent or work on our site and work to encourage alignment with our plans and legal requirements.
- We collect daily health declarations from our staff and any supporting workers who are on site and who are not classified as 'visitors or guests' per WorkSafeBC or the PHO.

Monitoring and Relaunch

- We monitor, educate and, if necessary, enforce our COVID-19 safety plan for our own health and safety, and the health and safety of our guests.
- We monitor our risks hoping to find improvements to control, as well as other credible sources of information, so that we may update and revise our plan as necessary.
- We recognize and encourage our workers to know about and to participate in their own safety. We also have a process to handle work refusals where inappropriate risk may be present.
- We have provided opportunities to our workers and visitors to bring forward health and safety concerns and, where possible, involve worker safety representatives and the Joint Health and Safety Committee.